

INTERNAL COMPLAINT COMMITTEE/GENDER SENSITIZATION CELL

The Statutory Committee Internal Complaint Committee (ICC) is formed as per As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June, 2016, The Committee has been formed in our institution to settle/in order to ensure transparency of genuine grievances/complaints of Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students, harassment by fellow students, etc. issues to provide a mechanism to innocent students and stakeholders for redressal of their grievances/complaints etc., if and when they arise..

Objectives:

- To develop an organizational framework to resolve genuine Complaints.
- To provide the students/faculties access to immediate, hassle free resource to have their grievances redressed.
- To enlighten the students/faculties on their duties and responsibilities to access benefits due under the polices.
- To establish structured interactions with students/faculties to elicit information on their expectation.
- To make the institution student-friendly.

Procedure:

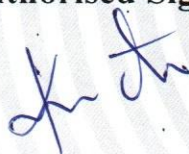
- An aggrieved one shall make an application first to the committee Chairperson.
- After verifying the facts and discussed with the head of the concerned department, chairman will place the matter before the committee which shall try to redress the grievance within a reasonable time.
- While dealing with the complaint, the Committee shall observe law of natural justice and hear the complainant and concerned people.

- If anyone is not satisfied with the redressal offered by the committee, the committee shall make appropriate recommendations to the registrar of the affiliated university within a reasonable time, preferably within 15 days. On approval by the registrar, the final decision shall be communicated to the student through the Head of the Institute.

INTERNAL COMPLAINT COMMITTEE/GENDER SENSITIZATION CELL

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| 1. Principal/Director of Khyati College Of Pharmacy | Chairman |
| 2. President, Khyati foundation | Convener |
| 3. HOD(Female if any) | Member |
| 4. Warden (Female) | Member |
| 5. Officer Admin(Female) | Member secretary |
| 6. Physical director | Member |
| 7. Head institute Counselling service | Member |

Authorised Signatory



Khyati Foundation