

GRIEVANCE REDRESSAL COMMITTEE

The Statutory Committee Grievance Redressal Committee (GRC) is formed as per Clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987) and Regulations, 2012, F. No. 37-

3/ Legal12012, dated 25.05.2012), The Committee has been formed in our institution to settle/in order to ensure transparency of genuine grievances of students related to academic and non-academic matters, such as assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by fellow students or teachers, admissions, preventing unfair practices, complaints of alleged discrimination by students of Scheduled Caste, Scheduled Tribe, OBC, Women, Minority or Disabled Categories, scholarship issues and sexual harassment and to provide a mechanism to innocent students and stakeholders for redressal of their grievances etc., if and when they arise..

Objectives:

- To develop an organizational framework to resolve genuine Grievances of students.
- To provide the students access to immediate, hassle free resource to have their grievances redressed.
- To enlighten the students on their duties and responsibilities to access benefits due under the policies.
- To establish structured interactions with students to elicit information on their expectation.
- To make the institution student-friendly.

Procedure:

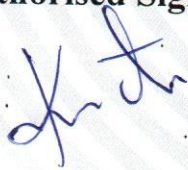
- An aggrieved student shall make an application first to the committee Chairperson.
- After verifying the facts and discussed with the head of the concerned department, chairman will place the matter before the committee which shall try to redress the grievance within a reasonable time.
- While dealing with the complaint, the Committee shall observe law of natural justice and hear the complainant and concerned people.

- If the student is not satisfied with the redressal offered by the committee, the committee shall make appropriate recommendations to the registrar of the affiliated university within a reasonable time, preferably within 15 days. On approval by the registrar, the final decision shall be communicated to the student through the Head of the Institute.

GRIEVANCE REDRESSAL COMMITTEE

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| 1. Principal/Director of Khyati College Of Pharmacy | Chairman |
| 2. President, Khyati foundation | Convener |
| 3. HOD, Department wise | Member |
| 4. Head Warden | Member |
| 5. Office supretendent | Member secretary |
| 6. Physical director | Member |
| 7. Head institute Counselling service | Member |

Authorised Signatory



Khyati Foundation